

# Feature List



## **FREIGHT.WARE** for Truckload Carriers

### *Included Features:*

Explorer Style menu system  
Menu-Level Security  
SQL Server 2005 / 2008 based  
Full-charge integrated Accounting  
Management Information Center with Bulletins, Reminders and Overviews

PC\*Miler / ProMiles / Milemaker integration capable \*

*\*Mileage package not included*

EDI 210 / 214 / 204 / 211 capable \*

*\*may require setup per trading partner*

Seamless email / fax / PDF integration

Ad-hoc reporting capabilities

24x7 Online customer tech support ticket and FAQ system

Free 8:30am - 5:00pm CT phone support \*\*

Free product upgrades \*\*

*\*\* for maintenance plan subscribers*

Fuel Card Vendor Integration

*Comdata / EFS / FleetOne and more*

Load Board Posting to PostEverywhere™

Vista 64-bit compatible

Document Imaging

*Scan delivery documents, carrier agreements, customer contracts and more*

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**FREIGHT.WARE**

## Operations

Load-based operations with comprehensive check call system  
Accommodates Van, Refer, Bulk, and Heavy Haul operations  
Dispatch your own power or broker outside carriers

### Quotations

Quick entry from / to  
Multiple quote statuses  
Division specific  
Fax/Email/Print options  
Division specific logo

### Master Pro

Repeats repetitive loads  
Preset stop locations  
Preset commodity descriptions  
Books 1 or more loads at a time

### Load Booking

Intuitive screen layout for central information source  
Unlimited additional picks / drops  
Flexible driver pay setup for mileage, percentage, etc.  
Flexible customer rating by mileage, tonnage, flat amounts and more  
Fuel Surcharge table by mile or percentage for date ranges  
Carrier Rate Confirmation  
Driver Load Sheet  
System log notes show chronological load events  
Document image delivery documents for printing /viewing  
Duplicate button to quickly book same load again  
Powerful search capabilities by name, date range and more

### Load Planning

Split screen showing available loads, power, trailers, trips and carriers  
Drill down to load, driver, equipment or carrier details  
Appointment manager  
Division-specific capabilities for satellite offices  
Check Calls moves advances load status  
Customer email notification of load status changes  
TripBuilder combines LTL loads

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## **Billing and Settlements**

- Operations may be by-passed to enter direct customer freight bill
- Operations may be set to have "read-only" permissions for loads advanced to freight billing
- Freight bill may be printed individually or batch printed
- Customers may be flagged to receive summary statement bills
- Short-pay and other write-offs
- User-definable fields for ad-hoc reporting
- Credit memos

## **Create Settlements**

- Group driver pay records by pay period date range
- Updates to Driver Settlements
- Flag to be sure paperwork is received before approving pay
- Flag to be sure customer has been billed before approving pay

## **Driver Settlements**

- Manually entered or created by Create Settlements option
- Update to Freight.Ware payroll, AP, or close for outside pay
- Apply deductions, driver advances, loan repayments, etc.
- Print and post individually or batch

## **Safety/Claims**

- Driver Incident
  - Record details of accidents, warnings, write-ups, and other driver violations
  - Link to AP Bill for expenses incurred
  - Image related documents
- Random Drug Testing
  - Random Driver Selection utility
  - Record notes and test results
  - Image related documents

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## Accounts Receivable - Customers

### Work With Customers

- Separate billing information option
- Division assignment
- Salesperson assignment
- Credit limit setting - system check and warning
- Customer contacts with option to email check calls
- Free form notes and AR specific notes attach to invoice
- Load and service failure history
- User defined fields for special report generation
- Image attachment
- Payment and sales history

### Receive Customer Payments

- Apply customer payments by customer or by invoice #
- Write off remaining balances
- Bank deposit list preparation

### Manage Accounts Receivable

- Display or print open AR by customer or date range
- Print collection letters and statements

### Create Company Schedule

- Company-wide event calendar

### Print Monthly Statements

- Produce statements for single or all customers
- Free form dunning messages for 30, 60, 90 and 120 days overdue

## Accounting

### Chart of Accounts

- User defined numbering
- Sub account, group and sequencing options
- Protected flag prevents posting errors
- Active/Inactive flag prevents or allows use
- Budget projections and reporting

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**FREIGHT.WARE**

## **View General Ledger Entries**

Display or print entry detail by account, date range or transaction type  
Double click on transaction to view source document

## **Manual Journal Transactions**

Create, edit, delete, duplicate, search, print and reverse transactions

## **Financial Periods**

Closure of financial periods protects against any further posting/changes to transactions  
Periods can be re-opened if necessary

## **1099 Processing**

Detail and summary reports  
1099 and 1096 print jobs

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## **Purchases – Accounts Payable**

### **Purchase Orders**

Create, search and receive and print PO's  
Integrates with Payables.

### **Work with Suppliers**

Payment terms calculate due dates  
Default expense account speeds data entry  
1099 flag and starting values  
Remit to assignment  
History display with double click to transaction  
Image attachment  
Contact information and free form notes  
User defined fields for special report generation

### **Enter and Pay Bills**

Start screen filters by Invoice number, Date, Supplier or Amount  
Create bills and credit memos from scratch or from purchase orders  
Duplicate recurring bills  
Assign expense to Division  
Assign expense to Equipment and create record in equipment file  
Generate payments from payment tab  
Link bills to incident record  
Create advance record for Driver

### **Carrier Payables**

Audit and verify carrier charges to prevent over-billing or double-billing  
Display open (unbilled) carrier liabilities  
Change charges if necessary and update load cost automatically for precise load margin  
Post to Accounts Payable for payment

### **Fuel Account Management**

Manual entry or download Fuel Card Company transactions  
Creates Advance records for Drivers  
Creates Expense and Fuel Purchase records for Equipment  
Supports multiple Fuel Card Companies

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**FREIGHT.WARE**

## **Track Payables**

Select all or individual Suppliers for payment processing  
Pay by Check, Credit Card, Fuel Card or Other Transaction Type

## **Pay Multiple Suppliers**

Displays outstanding Accounts Payable for all Suppliers  
Sort by Column Headings  
Auto Select Bills that are Due by Date  
Create Check Payments for selected Bills

## **Banking**

### **Bank Accounts**

Assign Account Type  
Assign General Ledger Account  
View Current Balance

### **Check Writer**

Create Manual Checks  
Find, Edit, Print or View AP Bill  
Assign Division  
Assign Equipment and create Record in Equipment File  
Free Form Text on Stub  
Separate Remittance Advice Print Job  
Auto Fill Recurring Transactions

### **Deposit Slips**

Create Bank Deposit from list of Customer Payments and non AR Cash  
Multiple GL Account splits  
Assign Division  
Print Deposit Slip on Pre-Printed Forms

### **Adjustments**

Create Withdrawal or Deposit Adjustments  
Assign Supplier for 1099 and Reporting  
Assign Division

### **Check Register**

Display or Print Check Register for any Bank Account  
Double Click on Transaction to view Source

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**FREIGHT.WARE**

## **Reconcile Bank Account**

- Reconcile Bank Accounts with Bank Statement
- Make Adjustments from Reconciliation Form
- Print Reconciliation Reports
- Recall Past Reconciliations
- Close Function protects Cleared Transactions

## **Recurring Payments**

- Record Recurring Payments for future use

## **Batch Posting**

- Default Display of all Unposted Records
- Select All or Individually
- "Edit" Button Displays Transaction and allows Edit

## **Reports**

- Over 130 pre-written reports in all areas
  - Custom reports available (*additional cost may apply*)
  - Create your own with Ad-Hoc reports
  - Know your revenue per customer, cost per mile, profit per truck, and much more

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## *Optional Features:*

### **vSeeker Website Plug-In**

- Real-time communication between Freight.Ware database and remote web server
- Ability to track loads from multiple Freight.Ware databases
- Easily integrated with your existing web site
- Remote Web-based user administration
- Document retrieval (Bills of Lading & Proof of Deliveries)
- Real-time tracking of loads
- Carrier load board
- Ability for Carriers to bid on loads
- Update Carrier profile & equipment

### **Batch Scanning Module**

- Barcode Recognition
- Indexes load documents by pro number
- Ideal for high-volume document imaging requirements
- Update Freight.Ware delivery dates for groups of PODs

### **Payroll Module**

- W2 Employee payroll processing
- Federal, State, and Local Tax Withholding calculations
- Payroll Deductions including 401K, Insurance and more
- Integrated with Driver Settlements, Check Register and General Ledger
- 940, 941 and W-2 reports/print jobs